

PSD
Professional Support and Development Limited

CHILDREN'S REGISTRATION FORM - PSD LTD C.C.

PERSONAL DETAILS

Child's Name: _____ Date of Birth: _____

Known as : _____ Gender: M F Ethnicity : _____

Child's 1st language : _____ Disability ? _____
Address : _____

Post Code _____
Name of person/s with Parental Responsibility : _____
Parent / Carer's Name and Contact details: _____

Parent / Carer's National Insurance number: _____
Work/College details: _____

SERVICE REQUESTED

Please specify below which service you require for your child:

Daycare: *Full time, Part time: Morning sessions 9.30 am to 12.30 pm: Mondays/Tuesdays/Wed/Thurs/Fridays
Funded Places for 2, 3 & 4 yr olds; Appetizer (1.5 hours per session) 15 Additional hours / (30 hours)
EYPP funding*

Service needed is: _____

The days and times needed are: _____

For which setting ? _____

When do you want the place? _____

Where did you hear about our service? _____

HEAD OFFICE:

Professional Support & Development (PSD) Ltd
Recruitment and Training & Assessment Agency

Childcare Health and Social Services
5 Mottingham Road, Edmonton, London N9 8DX
Tel/Fax: 020 8364 7700 / 07871 487 597
Email: info@psdlttnetwork.co.uk
Reviewed: January 2019
Website: www.psdlttnetwork.co.uk

PSD Ltd Children's Centre
St Aldhem's Church Hall

4 Windmill Road
London N18 1PA
Tel/Fax: 0208 364 7700
Email: psdlttd@aol.com

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Please Note:

Places are given on a first come, first served basis. The sooner you return this application form, the sooner your child is guaranteed a place. A non-refundable registration fee of £60 is required to secure your child's place, except for free entitlement places. All fees are paid in advance including during your child's absence, except where we cannot offer you a service and we have notified you of your fees waived. A one month's notice period is due when changing or moving your child's place. It is your duty to notify your Sponsor and the Tax Credit Office if your circumstances change. Should you pull out your child from a funded place before the headcount date, you will be obliged to pay for the number of days used. Term time private places are required to pay a 10% summer retainer fee against the full fees due. Late collections accrue steep penalty fees. Late fees accrue 8% penalty charges, along with recovery and legal charges added to the bill.

Please provide (a) Your child's birth certificate or passport and (b) Your proof of address/residency.
c) Your child's Red Book

I confirm that the details given on this form are correct, and I will abide by its terms and conditions.

Name: _____ Signed: _____ Date: _____

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